



Professors of Literacy & Teacher Education SIG Business Meeting

Saturday, July 9, 2016 from 11:00AM - 1:00PM Sheraton Boston, Republic A Boston, MA

Minutes

Opening of the 2016 Session

- 1) Welcome to the Business Meeting
 - a) Introduction of current officers
 - b) Chair's Welcome

- 2) Executive Reports
 - a) Secretary – no minutes were shared because the secretary was unable to send them.
 - b) Membership Report – 67 active members, membership renews on April 1st of every year. Please make sure to update your ILA membership and provide us with the most up-to-date; ILA will not count memberships for SIGs if they are not current with ILA, membership rosters are compared
 - c) Treasurer's Report – Bank account \$5,183.58, PayPal money ~ \$6,0000.00, plus 6 membership dues collected this year. Invoice for printing \$360.00, service fees, charges from bank and Weebly for website. Membership dues used to fund the printing and distribution of the journal, but now we are providing access to the journal electronically through the website. Discussions have been had to offer scholarships or grants to members. Surveys will be sent to membership to determine how to best spend this money.
 - d) Program Chair's Report – Tiana was not able to attend. There was a significant drop in the amount of proposals submitted. Some expressed concern with the late announcement of calls, but the SIG is limited to when the call can be announced because it has to wait for approval/acceptance from ILA and a guarantee of the appropriate venue that will accommodate roundtable sessions.
 - e) Editorial Report – Editorial board members/reviewers are needed. Many have retired and that has caused a decrease. Please contact Bonnie Johnson if you are interested in serving. Acceptance rate is currently 50%, it has increased from 10%. Currently, there are not many articles being submitted and this is making it hard to produce issues. The most significant problem or cause to have a manuscript rejected is lack of attention to APA formatting. Any members who are interested in serving as a reviewer can also email prtemembership@gmail.com and those emails will be forwarded to Bonnie when she has her new email address. Tammy Milby suggested that many of the roundtable papers could easily be converted into a manuscript. Shannon asked about having the journal be on Digital Commons so that it can be more widely accessible and metrics can be collected.

- 3) General SIG Business
 - a) The future of PLTE
 - i) Annual sessions - format, venue, and organization
 - (1) There was another conference going on in New Orleans during the same time
 - (2) Travel funds are limited or exhausted by July
 - (3) Faculty cannot be gone for several days during summer sessions
 - (4) Many faithful attendees/members are no longer coming
 - (5) ILA is concentrating more heavily on inservice teachers
 - (6) Survey the membership
 - ii) Change in focus to appeal more to teachers
 - (1) Revising or massaging the title again to draw a larger membership. Some people are not sure if they can come or if they need to be a member. Some stumbled in and were not sure. The ILA website does not advertise well.
 - (2) Our SIG is very similar to OTTER
 - (3) The ILA program description needs to have the PLTE website address and needs to state that it is open to all ILA attendees, not just members.

- b) Addressing Officer Vacancies and Executive Board Terms
 - i) Revising Bylaws OR *My cell phone's battery ran out and there was no recording of this.*
 - ii) Nominations for Chair, Program Chair, & Secretary 2017-2019
- 4) Adjournment of the Business Meeting – *The meeting may need to continue after the Roundtable Discussions have concluded.*

Transition to Roundtable Discussions

For more information, visit www.PRTESIG.com or email us at PRTESubmissions@gmail.com